

# Richmond Community Schools' 2020-21 Preparedness Plan

<b>PHASE 1 – 3</b> <i>NO IN-PERSON INSTRUCTION, REMOTE ONLY.</i>	<b>PHASE 4</b> <i>IN-PERSON INSTRUCTION IS PERMITTED WITH REQUIRED SAFETY PROTOCOLS.</i>	<b>PHASE 5</b> <i>SCHOOLS OPEN FOR IN-PERSON INSTRUCTION WITH MINIMAL REQUIRED SAFETY PROTOCOLS.</i>	<b>PHASE 6</b> <i>OPEN FOR IN-PERSON INSTRUCTION</i>
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## Appendix: Possible COVID-19 Cases in Staff Person

Source: Macomb County Health Department (10/26/20 MCHD Revised)

Employee First and Last Name: \_\_\_\_\_

Date of incident: \_\_\_\_\_

Symptoms of possible COVID-19 in teachers and staff person include the following. These symptoms should be new or different/worse than baseline for any existing chronic illness.

Any **ONE** of the following:

*Note: Administrator highlights symptoms*

- Cough
- Shortness of breath
- Difficulty breathing
- New loss of smell
- New loss of taste

OR

**TWO** or more of the following:

*Note: Administrator highlights symptoms*

In the past fourteen (14) days:

- Subjective fever (felt feverish) or measured temperature of 100.4 degrees Fahrenheit or higher
- Chills or rigors (shaking or exaggerated shivering)
- Muscle aches without another explanation
- Headache
- Sore throat
- Nausea or vomiting
- Diarrhea

- Fatigue
- Congestion or runny nose

Any staff person who exhibits COVID-19 symptoms as defined above should not go to school or any school activity. If at school or any school activity, they should be sent home. These individuals should be evaluated by a healthcare provider and tested for COVID-19 with a diagnostic test (nose/throat swab).

If at school or any school activity, the individual should be required to wear a face covering and wait in an isolation area away from other teachers, staff and other students until they leave the school building or are transported to a healthcare facility.

Staff with symptoms (previously described) and who have had close contact with a person who tested positive for COVID-19 are considered probable cases of COVID-19.

School administration should notify the Macomb County Health Department (586-463-3750 Business Hours and 586-783-8161 After Hours) when a probable case of COVID-19 in a staff person has been identified in the school. The Macomb County Health Department will work with the school to determine if further action is necessary.

\_\_\_\_\_  
Building/Department Administrator

\_\_\_\_\_  
Date

Building administrator notified health department on: \_\_\_\_\_ (Date)

*Note: This form must be completed by the building administrator and a hard copy must be hand-delivered to the Superintendent's Office.*